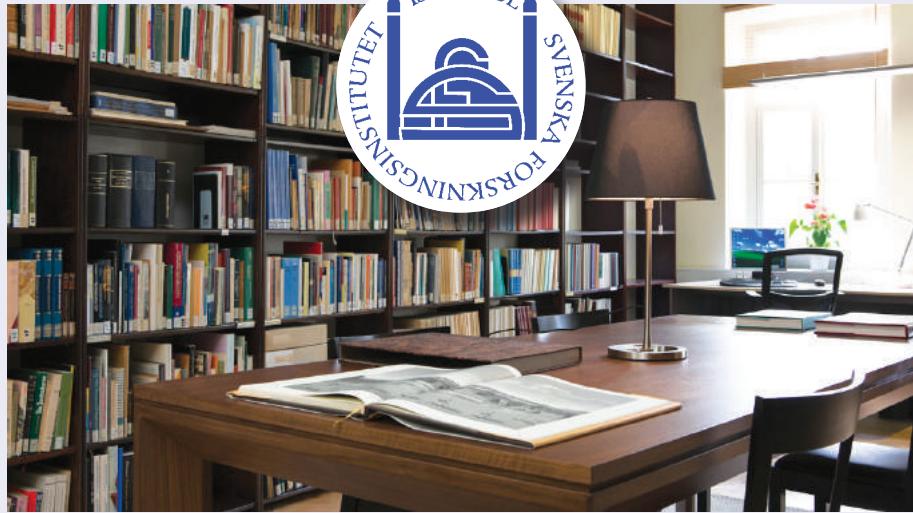


# The SRII Istanbul Libraries & Archives Guide



✉ info@srii.org.tr 📍 İstiklal Caddesi 247, Tünel-Beyoğlu, İstanbul ☎ +90 212 252 41 19

The Ottoman Empire registered a great number of documents in its time, and retained an array of historical sources about Europe, Asia, Anatolia, the Middle East and North Africa. Since the beginning of the Empire, Ottoman sources were retained and some of them survived until this day. For those who are interested in analyzing these significant documents, the Swedish Research Institute in Istanbul has prepared an Archive Guide which aims to inform both Turkish and foreign scholars about the Turkish Archives in Istanbul. The main goal of this guide is to explain how to gain access to the Archives, including what the requirements are and where the archives are located. In this way, SRII presents general information in this brochure to facilitate for much more reliable and easier research in Istanbul.

We would like to thank the library executives of ISAM, IRCICA and Süleymaniye Manuscript Library and Directorates of the archives for the contributions that they made for this brochure.

\*Working hours of the archives and libraries may change due to the holidays.



## IRCICA Research Center for Islamic History, Art and Culture

📍 Hocaapaşa Mah. Alemdar Cad. Bab-ı Ali Girişi, Cağaloğlu 34110 İstanbul ☎ +90 212 402 00 00  
✉ http://library.ircica.org/ 🕒 Working Hours: Weekdays: 09:00-18:00 • Saturday: 09:00-18:00

### Description

IRCICA library offers complete access to digitized copies of over one and a half million images free on its website. In the system, readers have the ability to translate the digitized copies into several languages, listen to audio, or annotate the images, among other accessibilities. IRCICA library has various sources of the manuscripts from the late Ottoman era, newspapers from the Ottoman language (Takvim-i Vekay-i) and a topography archive which is about Anatolia.

### How to apply

📄 The application process is the same for both of the foreigners and Turkish researchers. Foreigners can take a membership card in the registration and make their studies for free.

🚶 IRCICA is one step closer now! The building is in Fatih region. To be able to get there, you have to take Kabataş-Bağcılar tramline in Kabataş station and then get off at Gülhane station and walk along the ramp. The entrance is only allowed in Bab-I Ali gate.



## Ottoman Archives

📍 İmrahor Cad. Sadabad Mevkii Kağıthane İstanbul ☎ +90 212 314 90 00 ✉ osmanli@basbakanlik.gov.tr  
🕒 Working Hours: Weekdays: 09:00-18:00 • Saturday: 09:00-17:00

### Description

Since its foundation, the Ottoman Empire had given great importance to registering records. The first attempt to create a modern archive was made by Grand Vizier Mustafa Reşid Pasha in 1846. The main purpose of this organization is to gather all three state archives under the same establishment. (The Ottoman Archives, the Republican Archives (Ankara) and Documentation). Application and research processes are the same for three institutions.

From the website of the General Directorate of State Archives of the Prime Ministry of the Republic of Turkey.

T.C. BAŞBAKANLIK İRİLETİ ANKARA GENEL MÜDÜRLÜĞÜ		İKİNCİ KATININ ADI		BİLGİLERİ	
ARASTIRMAÇI MÜRACAAT FORMU VE TAARHÜTNAME		Yeni Tarih		30.09.2010	
		Beyan Tarih		01	
		Beyan No		1/1	
Adı Soyadı	Name & Surname				
Uyruğu	Nationality				
Çalıştığı Kurum/Kuruluş ve	Institution / Status				
Görevi Tahsil Durumu	Education Level				
Sürekli Adresi ve Telefon Numarası (İp/Ev)	Address and Phone Number (Foreign Scholars are not required to fill this part)				
Yabancı Araştırmacının Türkiye'deki Adresi ve Telefonu	The Address and Phone Number of Foreign Researchers in Turkey				
T.C. Vatandaşlık Numarası	Leave Empty				
Yabancı Araştırmacının Pasaport Numarası	Passport Number				
Yapılacak Çalışmaların Konuları ve Süresi	The topic of the research and the duration of the study				
Araştırmada Daha Önce Çalışma Yapılanlar İçin Bu Çalışmanın Tarihi ve Konuları	Had you done research here before: mention the dates and topics of these previous research				

\*Devlet Arşivlerinde Arayış ve İnceleme Yapmak İsteyen Türk veya Yabancı Uyumlu Gerekçe veya Tuzel Kişilerin Uymak Zorunda Oldukları Esaslar'ı dikkate alınız.

I hereby confirm that I have read "The General Principles" which Turkish and Foreign nationals must obey during their research and analysis at the State Archives of the Prime Ministry of the Republic of Turkey.

Yukarıda verdiğim bilgilerin ve müracaat belgelerimin doğru olduğunu, bu esaslara ve kurumun iç çalışma düzenine uyacağımı, bunların tarafımdan ihlali halinde doğacak sorumluluk ve yolsuzlukları aynen kabul ettiğimi beyan ederim.

I hereby confirm that the accuracy of the above information, and declare that I will obey the "General Principles", the internal rules and discipline of the institution. I would also like to state my responsibility in case of any violations of these rules.

Tarih : dd./mm./yy

İmza Signature

\* The establishment of State Archives of the Prime Ministry of the Republic of Turkey contains two other archives with the Ottoman Archives. Those two archives are Republican Archives and Documentation Archives (Ankara) and all three institutions have same application rules which was stated at "How to Apply" section.

### How to apply

📄 Scholars may apply directly, by filling out the "Application Form" (see translated application 1.1) both at the archives and at Turkish Foreign embassies & consulates in their countries. (The result of the application through the Embassies and Consulates will be finalized within two weeks.)

In order to reach the Application Form, you can visit this site:

<https://www.devletarsivleri.gov.tr/icerik/3293/osmanliarsivi-arastirma-muracaati/>

You could print out the document or request it in-person from the authorities.

🌐 Online applications are also accepted at: <https://en.devletarsivleri.gov.tr/ResearcherApplication.aspx>

🚶 Nearest bus station is "Sadabad Osmanlı Arşivi". You can go from either Taksim (Gümüşsuyu Station) by using the bus 48T or subway line M2 Şişli-Mecidiyeköy Station by using the bus 49B.



## Süleymaniye Library

📍 Ayşe Kadın Hamam Sok. No:27 Fatih İstanbul ☎ +90 212 520 64 60  
✉ http://hazine.info/suleymaniye-library/ 🕒 Working Hours: Weekdays: 09:00-23:00 • Staff Working Hours: Saturday: 08:30-16:30

### Description

Süleymaniye library was founded in 1918 and contains over 100.000 manuscripts and presents them to its readers in a digitized catalogue. Although main sources of the library are based upon Islamic works, the collection has sources from logic, rhetoric, grammar and other disciplines. The Süleymaniye Library is connected to four other libraries which are Atıf Efendi, Köprülü, Nuruosmaniye and Ragıp Paşa manuscript libraries.

### How to apply

📄 Application process is valid for all the four libraries. Owing to the fact that all the manuscripts were digitized, research sources can be provided either physical or digital copies. In order to get those copies from the Süleymaniye Library and the other libraries that are connected to the Directorate of Manuscripts, you have to fill out the "CD Request Form".

🚶 The easiest way to reach the library is using tramline. If you take the tramline, get off the "Beyazit stop" and then walk Beyazit square. Take the street that is to the left of the



## ISAM Center for Islamic Studies Library

📍 İcadiye Bağlarbaşı Cad. No:40, Üsküdar 34460 İstanbul ☎ +90 216 474 08 50 ✉ kutuphane@isam.org.tr  
🕒 Working Hours: Weekdays: 09:00-18:00 • Saturday: 09:00-18:00

### Description

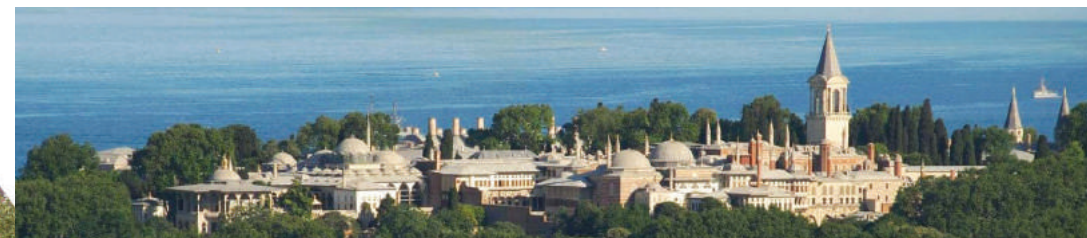
The ISAM library was established in 1984, is one of the most important libraries focusing on Islamic & Ottoman Studies as well as in the social sciences in Turkey. The library has a vast collection in a great variety of social science areas, including Islamic culture, history and societies as well as Turkish history, culture and literature.

### How to apply

📄 To be able to get a membership, researchers must be post-graduate students or PhD students and teaching staff at a university. For application researchers need:

- One passport size photograph
- Updated student document stating that the applicant is continuing in post-graduate or Phd studies,
- If the post-graduate or PhD studies have been completed, then a photocopy of the diploma or graduation document must be provided.
- Photocopy of teaching staff identification
- The "Readers" Application Form", can be obtained from the Library front desk, which must be filled out.

🚶 From Taksim - The quickest way will be using M2 Taksim Hacıosman metroline. Get off in Gayrettepe Station and get in the bus 500A in Köprülü Kavşak station. Three stations later, you have to get off in Bağlarbaşı Station. By walking five minutes, you will finally reach ISAM.



## Topkapı Palace Museum Collections

📍 The Directorate of Topkapı Palace Museum Sultanahmet Fatih İstanbul ✉ muzearastirmalari@kulturturizm.gov.tr  
☎ +90 212 512 04 80 🕒 Library Working Hours: Weekdays: 09:00-16:30 • Closed on Tuesday&Weekends  
Archive research only by appointment

### Description

In the Ottoman era, the heart of the government was Topkapı Palace. To this respect, all the significant documents were kept and registered in the Topkapı archives. Recently, the majority of the collection was transferred to the Ottoman Archives. Yet, the museum's collections still preserves the most important records. Today, Topkapı Palace Museum Collections is able to provide an online catalogue system to its researchers.

### How to apply

📄 Museum Collections are divided into two parts – the manuscript library which can be visited during the working hours. The other part is the archive, which foreign researchers have to send a letter which explains the reason for requesting the document. The letter should be sent via e-mail, after the admission of the application, researchers are required to get an appointment to have the documents..

🚶 From Taksim, you can use the bus 46H and get off in the Beyazit station or you can use the Tunnel subway line and get off in Karaköy. T1 (Istanbul Tram): take the Kabataş-Bağcılar tramline which goes to "Sultanahmet station".



